



Town of Atherton
FINANCE COMMITTEE AGENDA
December 8, 2008
3:00 PM
MEETING ROOM
COUNCIL CHAMBERS
91 Ashfield Road
Atherton, California

REGULAR MEETING

- 3:00 P.M. 1. **ROLL CALL** Jerry Carlson, Kathy McKeithen
- 3:05 P.M. 2. **PUBLIC COMMENTS** (only for items which are not on the agenda - limit of three minutes per person)
- 3:10 P.M. 3. **REGULAR AGENDA**
REVIEW MINUTES OF OCTOBER 30, 2008, AND NOVEMBER 24, 2008, FINANCE COMMITTEE MEETING
- 3:25 P.M. 4. **REVIEW OF CURRENT INVESTMENT PORTFOLIO**
- 3:35 P.M. 5. **REVIEW OF DRAFT CAPITAL ASSETS POLICY**
- 3:50 P.M. 6. **REVIEW OF DRAFT PURCHASING POLICY**
- 4:20 P.M. 7. **SPECIAL PARCEL TAX/UTILITY USER TAX**
- 4:30 P.M. 8. **GENERAL FUND - FUND BALANCE**
- 4:40 P.M. 9. **CITY MANAGER AND FINANCE DIRECTOR UPDATE**
a) **Business License – MuniServices**
b) **Request for Proposals**
 1. **Professional Auditing Services**
 2. **Comprehensive Fee and Cost Allocation Study**
 3. **Banking and Investment Advisory Services**
c) **Use of Outside Collection Agency**
- 4:55 P.M. 10. **COMMITTEE MEMBER DISCUSSION – FUTURE AGENDA**
- 5:00 P.M. 11. **ADJOURN**

☞ Please contact the City Clerk's office at (650) 752-0500 with any questions

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the Park Program Manager at (650) 752-0534. Notification of 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (29 CRF 35.104 ADA Title II)