

PARK & RECREATION COMMISSION MEETING MINUTES

Wed., May 1, 2013

Meeting 6:30 PM

Holbrook – Palmer Park

150 Watkins Avenue, Atherton

This meeting was called to order at 6:30 pm.

- | | | | | |
|----|-------------------------|---------------------------|---|------------------------------|
| 1. | <u>Roll Call</u> | PRESENT – | Diane Crittenden
Frank Merrill
Tina Isenberg
Howard Crittenden
Bob Roeser
Bob Oyster | (acting chair) |
| 2. | | ABSENT-
STAFF- | Marylue Timpson
Steve Tyler | Chair
Park Superintendent |

3. **Public Comments:** None

4. **Approval of April 2013 Meeting Minutes:**

Motion (Oyster) to approve with April 2013 minutes as written.

2nd: S. Crittenden AYES:6 NOES: 0

Passed

5. **Commission Business:**

- Earth Day – Southern Live Oak (*Quercus virginiana*) due to damp soil conditions. Irrigation system installed for establishment period.
- LL update – Plans handed out to Commission for ballpark improvements. Commission has decided it is necessary to hold a special meeting in 1 week, Wednesday May 8, to discuss and give feedback to Commission Chair Timpson to bring to the Atherton Planning Commission on Wednesday, May 8.
- Master Plan – RFP out this month.
- Donation Policy – No comments from Park Foundation as of this time (meetings crossed this month). Will discuss in June.

6. **Foundation Report :** Frank Merrill

- Foundation hosted “20 years of Service” awards on April 21, 3:30 to 5:30 at Jennings Pavilion. The Event was very well attended and this important recognition was appreciated by all.

7. **Dames Report:** Tina Isenberg

- Outing in April to the Stanford School of Design was a huge success.
- Family event planned for Saturday, May 4 at the home of Denise Kupperman.
- Next Dames meeting is May 16
- Sramana Mitra is set to speak to the group regarding women and entrepreneurship.

8. **Staff Reports** – Steve Tyler

- Playschool - to receive a new floor.
- Park goings on – staff updated Commission on recent maintenance activities in park.
- Events – update provided of upcoming May events.
- Walk through items – list of items provided to Commission. Current updated of completed projects to be provided June meeting.

9. Regular Agenda –

October Fund Raiser – presentation from Teresa Barker from BARK FOR LIFE (a canine event to fight cancer). Request ENDORSEMENT OF THE Park and Recreation Commission to use of the park (no buildings or staff required) to conduct a canine Halloween Costume walk to raise money for the American Cancer Society on Saturday, October 26. It is anticipated 70-90 attendees could participate in the event. Set-up to begin at 7am, with the walk taking place around 9am. Motion (F. Merrill) – Give BFL group Atherton Park and Recreation Commissions endorsement of the event. . 2nd: S. Crittenden; AYES: 6 Noes: 0 **PASSED**

10. Future agenda items – None discussed

11. Motion for Adjournment- 7:48 PM – D. Crittenden AYES: 6 Noes: 0 **Passed**

The Special Meeting will be held Wednesday, May 8, 2013 at the Main House 6:30 PM

The next regular meeting is scheduled for Wednesday, June 5, 2013.

Regular meeting begins at 6:30 PM at Holbrook-Palmer Park Main House.