

**PARK AND RECREATION COMMISSION**  
**MINUTES**

Wed., September 4, 2013

150 Watkins Avenue, Atherton  
Meeting - 6:30 P.M.

1. **ROLL CALL**: Commissioners M. Timpson (Chair), B. Roeser, S. Crittenden, T. Isenberg, F. Merrill, R. Oyster, N. Ramsden.

**PRESENT** - Bob Roeser  
Frank Merrill  
Robert Oyster  
Naomi Ramsden

**ABSENT** – Marylue Timpson  
Sandy Crittenden  
Tina Isenberg

2. **PUBLIC COMMENTS**: None.

3. **Approval of August 7, 2013 Minutes**

**Motion (F. Merrill)** to approve August 2013 minutes as written 2<sup>nd</sup>: R. Oyster

AYES: 4            NOES: 0

**PASSED**

4. **COMMISSION BUSINESS**

a) LL update (all) - upcoming CC decisions 9/4 and 9/18.

- Requested that item be removed from future agendas.

b) Donation policy – feedback from park foundation.

- Park Foundation is meeting next week, will provide feedback at October 2013 meeting.

5. **FOUNDATION REPORT** – Merrill

- Commissioner Merrill stated the event garden planning is ongoing.

6. **DAMES REPORT** – Ramsden

- Dame's luncheon on September 5, 2013.

7. **STAFF REPORT** - Herren

a) Playschool update, floors completed at Knox Preschool.

- None.

b) Events update (current events and weddings).

- Commission would like to confirm that fees will be brought before Commission before final decision is made by Council, as well as the rental options or fees for the City Manager's House in the park.

c) Tree removals in park (Elms).

- Commissioner Roeser noted he had seen the removals starting.

*Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the City Clerk's Office at 650-752-0529. Notification of 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (29 CFR 35.104 ADA Title II)*

- d) Soccer and Lacrosse in full swing.
  - None.
- e) Playground repairs getting close.
  - None.

**8. REGULAR AGENDA**

- a) Tennis contract with Alan Margot, vote to approve to City Council.
  - **Motion (R. Oyster)** to table item until current contract can be reviewed by the Commission and suggested the Town collect fees on a quarterly bases rather than an annual basis 2<sup>nd</sup>: Frank Merrill

AYES: 4      NOES: 0      **PASSED**

- b) Next meeting - Park walk-thru October 2. Food?
  - Audit of park, Ramsden will not be in attendance.

**9. Motion for Adjournment- 7:14 PM – . B. Roeser**

AYES: 4      NOES: 0      **PASSED**

**The next regular meeting is scheduled for Wednesday, October 2, 2013**

**Park Walk-thru to begin at 5:00 at Main House**

**Meeting to begin @ 6:30 pm.**