



**Item No. 10  
Town of Atherton**

**CITY COUNCIL STAFF REPORT - CONSENT AGENDA**

**TO: HONORABLE MAYOR AND CITY COUNCIL  
GEORGE RODERICKS, CITY MANAGER**

**FROM: ROBERT OVADIA, PUBLIC WORKS DIRECTOR**

**DATE: JUNE 15, 2022**

**SUBJECT: ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD NOTICE  
OF COMPLETION FOR THE HOLBROOK-PALMER PARKING LOT  
LIGHTING REPLACEMENT PROJECT**

**RECOMMENDATION**

Accept work and authorize recording of a Notice of Completion for the Holbrook-Palmer Park Parking Lot Lighting Replacement Project, Number 56081.

**BACKGROUND**

The Holbrook-Palmer Park Parking Lot Lighting Replacement Project consisted of removal and replacement of existing parking lot lights with new LED light fixtures in the Holbrook—Palmer Park parking lots, including relocation of cameras and wi-fi antennas. Work under the contract has been completed.

The Council awarded a construction contract on June 16, 2021, to W. Bradley Electric, Inc. of Novato for \$55,050 and Authorized change orders up to \$7,000.

**ANALYSIS**

The original contract price was for \$55,050. There was one contract change order issued for extra work associated with locating and removing existing buried conduits and condulets; replacing portions of old rusty conduits; tracing out, replacing and re-splicing existing wiring; and remobilization for the installation of new WIFI antennas system and mounting hardware.:

|                      |              |
|----------------------|--------------|
| 1. Original Contract | \$ 50,050    |
| 2. Performance Bond  | \$ 6,868.42  |
| <hr/>                |              |
| TOTAL                | \$ 56,918.42 |

### **POLICY ISSUES**

There are no significant policy issues related to this item. The item is consistent with Holbrook-Palmer Park Master Plan.

### **FISCAL IMPACT**

Capital Improvement Project Program funds in the amount of \$130,000 were available for the project. The final cost of this portion of work was \$56,918.

### **GOAL ALIGNMENT**

This Report and its contents are in alignment with the following Council Policy Goals:

- Goal A – Maintain Fiscal Responsibility
- Goal B – Preserve Small Town Character and Quality of Life

### **PUBLIC NOTICE**

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the item is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

### **ATTACHMENT**

1. Notice of Completion

**RECORD REQUESTED BY:**

**TOWN OF ATHERTON**  
**AND WHEN RECORDED MAIL TO:**

**CITY CLERK, TOWN OF ATHERTON**

**80 FAIR OAKS LANE**  
**(Street Address)**  
**ATHERTON, CALIFORNIA 94027**  
**(City, State and Zip Code)**

No fee pursuant to Government Code Section 6103

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**TOWN OF ATHERTON**  
**NOTICE OF COMPLETION**

**HOLBROOK-PALMER PARK PARKING LOT LIGHTING REPLACEMENT PROJECT**  
**PROJECT NO. 56081**  
**ATHERTON, CALIFORNIA**

NOTICE IS HEREBY GIVEN THAT Robert Ovadia, Engineer of Work for the Town of Atherton, County of San Mateo, California, on the 15<sup>th</sup> day of June 2022 did file with the City Clerk of said Town a Certificate of Completion for the work described in the construction contract awarded to W. Bradley Electric, Inc. on the 16<sup>th</sup> day of June 2021, said contract being executed on the 10<sup>th</sup> day of August 2021.

That said work and improvements were accepted as completed on the 15<sup>th</sup> day of March 2022 and that acceptance for completion of said work was ordered by Motion of the City Council of said Town, adopted on the 15<sup>th</sup> day of June 2022, and that the name of the surety on the Contractor's bond for performance, labor and materials on said project is Zurich American Insurance Company, 1299 Zurich Way Schaumburg, IL 60196.

That said work and improvements consisted of removal and replacement of light poles, fixtures and appurtenances at Holbrook-Palmer Park.

That I, Robert Ovadia, City Engineer of the Town of Atherton, am authorized by said Motion to execute and file this notice with the County Recorder of the County of San Mateo.

BY: \_\_\_\_\_  
Robert Ovadia, City Engineer

ATTEST: \_\_\_\_\_  
Anthony Suber, City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

'I declare under penalty of perjury that the foregoing is true and correct.'

\_\_\_\_\_  
Atherton, CA  
(Date and Place)

\_\_\_\_\_  
(Signature) Robert Ovadia, City Engineer

