



## Town of Atherton 6c

### **PARK & RECREATION COMMITTEE STAFF REPORT**

**TO: PARK AND RECREATION COMMITTEE**

**FROM: SALLY BENTZ, PARK MANAGER**

**DATE: JANUARY 10<sup>TH</sup>, 2018**

**SUBJECT: PARK GOINGS ON DECEMBER 2017**

#### **REGULAR STAFF**

For the month of December, broken down is as follows:

- Performed regular maintenance tasks;
  - Pick litter/trash.
  - Remove trash bags.
  - Blow and pick up tree leaves and debris.
  - Inspect and maintain restrooms.
  - Inspect and maintain tennis courts.
  - Inspect and maintain playgrounds.
  - Inspect and maintain Main House elevator.
  - Control undesirable weeds throughout property.
  - Cut back and remove tree brush and dead vegetation.
  - Apply seasonal fertilizers to turf and plants.
  - Inspect and maintain landscape irrigation.
  - Inspect and maintain landscape irrigation well and filter system.
  - Potable water usage is being monitored daily.
  - Water non-established trees throughout the park based on schedule.
  - Blow tennis courts 2 times per week and as required.
  
- Cut back and trim tree brush at North Meadow.
- Complete outdoor lighting repairs and improvements at Main House.
- Started new waste recycle program at the park, to increase proper recycle waste.
- Got new waste bins/containers from Recology at the park.
- New improvements completed at Gilmore House.

- New and future planned projects;
  - Rebuilt U shape driveway between Main House and water fountain grass.
  - Electric Vehicle Charging Stations will be installed in two different areas at property.
  - New Bike Rack getting install along and between tennis court and little league area.
  - Pedestrian pathway from Watkins Ave in to the HP Park along Main exit drive way.
  - Little League building and Playground restroom doors will get upgraded with automatic locks due to outsiders over staying.
  - Main House building structure will be getting fumigated due to termite infestation.



**Bushes were cut back in North Meadow**





Marilee donated beautiful faux xmas tree to town



New Recology bins delivered to enhance our recycling program