

JUNE 2018 HP PARK EVENTS/BOOKINGS

DATE/TIME	EVENT/SIZE	PARKING	AREA	EVENT CONTACT	STAFF REQUIREMENTS/ISSUES	SEATING SET-UP	CATERING	MUSIC	FEES
June 2, 2018 10:30 am- 4:00 pm	Fundraiser 200	Valet	Pavilion	E. Weal 650-269-2807	Caterer set up/take down Staff Present	Theater style inside/ Buffet tables outside	Cielito Lindo	None	\$1950.00
June 2, 2018 4:00 pm- 12:00 am	Wedding 60	NO SPECIAL REQUIREMENTS	CH	J. Alvarez 650-283-0319	Caterer set up/take down Staff Present	Tent on NM. Tables, chairs. Dance inside CH	Tacolicious	DJ	\$1040.00
June 3, 2018 7:30 am- 11:30 am	Wedding 150	NO SPECIAL REQUIREMENTS	Pavilion	G. Swamy 650-704-1720	HPP set up/take down Staff Present	Theater style inside, 19- round tables outside, w/chairs	SRI Krishna	None	\$1950.00
June 4, 2018 6:30 pm – 8:00 pm	Foundation Meeting 15-20	NO SPECIAL REQUIREMENTS	Main House	Foundation Meeting Marylyue Timpson**	Set up/ take down No staff present	U shape seating for 7 Audience – 12 chairs	None	None	No Fee
June 5, 2018 8:00 am- 1:00 pm	Meeting 75	NO SPECIAL REQUIREMENTS	Pavilion	J. Herren **	Set up/ take down No staff present	Theater for 75. 2- 8Ft in back, podium/mic	None	None	No Fee
June 6, 2018 6:30 pm- 8:00 pm	Park & Rec Meeting 15-20	NO SPECIAL REQUIREMENTS	Pavilion	Park & Rec Sally Bentz**	Set up/ take down No staff present	U Shape seating for 12, Audience- 12	None	None	No Fee
June 6, 2018 9:30 am- 7:00 pm	Meeting 12	NO SPECIAL REQUIREMENTS	Main House	M. Dixon 650-289-1114	HPP set up/take down Staff Present	# 8 Ft tables, 12 chairs	On Own	None	\$910.00
June 9, 2018 11:00 am- 3:00 pm	Social Gathering 50	NO SPECIAL REQUIREMENTS	CH/NM	J. Kumar 650-215-0987	HPP set up/take down Staff Present	Existing picnic tables	On Own	None	\$520.00
June 14, 2018 8:00 am- 1:30 pm	Picnic 200	NO SPECIAL REQUIREMENTS	CH/MN	Encinal School	Staff Present	Existing picnic tables	On Own	?	\$500.00
June 15, 2018 12:00 – 4:00 pm	Social Gathering 100	NO SPECIAL REQUIREMENTS	CH/NM	L. Utter 610-688-2515	HPP set up/take down Staff Present	Existing picnic tables	On Own	None	\$520.00

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June 16, 2018 12:00 pm- 8:00 pm	Social Gathering 100	NO SPECIAL REQUIREMENTS	Main House	Penn. Catering 415-341-6119	Caterer set up/take down. Staff present	TBD	On Own	None	\$1950.00
June 22, 2018 4:00 pm- 12:00 am	Wedding 150	NO SPECIAL REQUIREMENTS	Pavilion	J. Gregory 650-444-3049	Caterer set up/take down Staff Present	8- rounds inside, 8- rounds outside.	Simply Perfect	DJ	\$1560.00
June 23, 2018 10:00 am- 5:00 pm	Social Event 100	NO SPECIAL REQUIREMENTS	CH/NM	B. Aspland 310-704-9866	TBD Staff Present	TBD	TBD	None	\$1430.00
June 27, 2018 6:00 pm – 10:00 pm	Training – PD 20	NO SPECIAL REQUIREMENTS	CH/MH	K. Pronske**	No Staff Present	No set up needed	None	None	No Fee
June 29, 2018 6:00 pm- 10:00 pm	Movie Night 100+	NO SPECIAL REQUIREMENTS	Whole Park	F. Reyes**	MCE Set up No Staff Present	TBD	None	None	No Fee
June 30, 2018 10:00 am- 6:00 pm	Wedding 100	NO SPECIAL REQUIREMENTS	Pavilion & MH	B. Windham 650-325-9401	Caterer set up/take down Staff Present	TBD	Continental Catering	DJ	\$4600.00
June 30, 2018 9:00 am- 2:00 pm	Meeting 25	NO SPECIAL REQUIREMENTS	CH	S. Plath 210-884-3392	HPP set up/take down Staff Present	7 round tables, w 4 chairs each. 2- 8 ft tables.	On Own	None	\$520.00

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CLASS	FACILITY/DAYS USED
DISCUSSION MEETINGS	CARRIAGE HOUSE/ - SUNDAYS 0900-1000
AYSO	None.
BARI HALPERIN – DOG TRNG	None.
BAY AREA COUNTRY DANCE	June 12 CH - 8 – 10 pm
FOLK DANCE	June 6 CH 8 – 10 pm
FREDDIE JACKSON – DOG TRNG	June 5, 7, 12, 14, 19, 21, 26, 28 2 – 4 pm NM June 2, 9, 16, 23, 30 10:00 am – 11:00 am NM
MENLO-ATHERTON LITTLE LEAGUE	June 1-30 Exclusive rights to field M-F 4:30 pm– 7:30 pm / Sat – 8:45 am – 4:30 pm
MENLO-ATHERTON YOUTH LACROSSE	None.
TENNIS	TENNIS COURTS – DATES/TIMES VARY

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