



**Town of Atherton  
PARK AND RECREATION COMMISSION  
MINUTES  
January 8th, 2020  
Regular Meeting  
6:30 PM  
Main House  
150 Watkins Ave**

**1. ROLL CALL**

Committee Members: Alex Keh, Frank Merrill, Julianna Robertson - absent, Robert Roeser, Marylue Timpson

Councilmember Liaisons: Rick DeGolia

Staff: Sally Bentz-Dalton

**2. PUBLIC COMMENTS – none**

**3. APPROVAL OF MINUTES** – November minutes – Motion by Frank Merrill, Second by Marylue Timpson. One abstention. 3-1

**4. PRESENTATIONS** –Event staff Karunia Harianto and Catering by Dana's Stephanie Tchalamov presented on Park Events. She explained that there were less events in August and September this year compared to 18-20 because of lack of parking and the added expense of a shuttle or valet. They discussed improvements for all 3 buildings and improvements with staff and the Town. These improvements include a new podium, hardwood floor for the pavilion, resurface the Carriage house floor, better signage for the Main House bathroom. Some other items that were brought up were better communication between Town staff and Karunia, better cleanup after meetings is needed, parking issues at certain times and the water fountain at the Pavilion can be an issue when there are events.

**5. REGULAR AGENDA**

5a. Vote by Committee for new Chair and Vice Chair

A motion was made to vote Frank Merrill in as Chair by Marylue Timpson, Second by Robert Roeser, 3-0

A motion was made by Alex Keh to vote Marylue Timpson as Vice Chair, Second Frank Merrill, 3-0

5b. Committee to provide input on design of new light poles in Holbrook-Palmer Park

Committee reviewed designs and provided feedback. Keh, Timpson and Merrill suggested adding a light near the Main House parking lot, so the pathway is lighted. Staff only has funding for 10 existing lights; however, staff will investigate it. Committee agreed on design number 3 because it was smaller and the closest to our existing lights. The Committee advised staff to bring back more photos of the designs so they can see what the designs will look like on the poles.

**6. DISCUSSION ITEMS – None**

**7. COMMITTEE AND STAFF MEMBER COMMENTS**

7a. Foundation report: Frank Merrill – Confirmed that the Park Foundation confirmed the Event Garden where the new art piece is to be located if approved. He mentioned that that it will go to Council in February.

7b. Friends of the Park report: None

7c. Park goings on reports (October) and Q&A: Staff opened item to the Committee for questions and discussion. No further information was needed.

7d. Park event reports (November) Staff opened item to the Committee for questions and discussion. No further information was needed.

7e. Park Events Financial Reports (October): Staff opened item to the Committee for questions. No further information was needed.

**8. SET/CONFIRM NEXT MEETING**

Tentative **February 5th, 2020** at 6:30 PM at the Main House.

Tentative topics: Lighting Design

**9. ADJOURN - Chair Frank Merrill adjourned meeting at 7:34 p.m.**