

HOLBROOK PALMER PARK-MONTHLY EVENTS FY 21/22

DATE	FACILITY	EVENT DESCRIPTION	TYPE OF PERMIT	DEPOSIT \$	FEES (Facility Use Fee, Day Use Permit & Addt Charges)	ADMIN. FEES (15% Res/30% Non-Res)	CLEANING FEE (If Applicable)	TOTAL \$	TOTAL CATERING FEES	10% catering fee capped @25%	NOTES
1/8/2022	Carriage House	Birthday Party	Facility Rental (Non- Resident)	\$598.00	\$837.00	\$251.11	\$0.00	\$1,088.11	\$1,770.00	\$177.00	T. Abarca - 50 people
1/8/2022	Carriage House	Birthday Party	After Hrs. Facility Use Fee	\$0.00	\$360.00	\$0.00	\$0.00	\$360.00	\$0.00	\$0.00	T. Abarca - 50 people
1/22/2022	HP Park	Photo Permit	Photo Permit	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	\$0.00	\$0.00	D. Nolasco - 9 people
TOTALS				\$598.00	\$1,317.00	\$251.11	\$0.00	\$1,568.11	\$1,770.00	\$177.00	

REVISED by Finance 2/10/2022

Month	Revenue Fees	Revenue Administrative Fees	10% catering fee capped @25% (Pay to Town)	Revenue (<i>kept by Town</i>)	Cleaning Fee thru March 2022 (<i>Pay to Catered Too</i>)	\$3,000.00 Mth Pymt Sept-Nov, 2021 (<i>Pay to Catered Too</i>)	Catered Too payment
9/21/21-9/30/21	\$2,573.00	\$537.90	\$893.34	\$4,004.24	\$200.00	\$3,000.00	\$3,200.00
Oct-21	\$20,295.00	\$5,180.55	\$0.00	\$25,475.55	\$1,400.00	\$3,000.00	\$4,400.00
Nov-21	\$9,058.00	\$1,757.10	\$470.75	\$11,285.85	\$400.00	\$3,000.00	\$3,400.00
Dec-21	\$8,610.00	\$1,138.70	\$1,255.48	\$11,004.18	\$600.00	\$0.00	\$600.00
Jan-22	\$1,317.00	\$251.11	\$177.00	\$1,745.11	\$0.00	\$0.00	\$0.00
Feb-22				\$0.00		\$0.00	\$0.00
Mar-22				\$0.00		\$0.00	\$0.00
Apr-22				\$0.00		\$0.00	\$0.00
May-22				\$0.00		\$0.00	\$0.00
Jun-22				\$0.00		\$0.00	\$0.00
Total FY 2020-21	\$41,853.00	\$8,865.36	\$2,796.57	\$53,514.93	\$2,600.00	\$9,000.00	\$11,600.00